



**Section I: Please complete the following by printing clearly**

Name: \_\_\_\_\_ New Member: \_\_\_ Renewing Member: \_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax #: \_\_\_\_\_

Are you a current member? Yes \_\_\_ No \_\_\_

**Section II: Terms and Conditions**

Please read the following paragraph and sign below in the space provided. By signing your name, you are accepting responsibility for all borrowed materials. Individuals who are not members of the LDA agree to pay a \$10 annual user fee.

All items borrowed from the library of the Learning Disabilities Association of British Columbia, South Vancouver Island belong to the Learning Disabilities Association of British Columbia, South Vancouver Island and are subject to all borrowing rules as outlined below:

- Books are lent for a two-week period. Late charges of \$1.00 per day apply to overdue books. Books may be renewed by phone or email. If there is no hold on the book being renewed, the borrowing period may be extended for another two-week period.
- Videos are lent for a one week period. Late charges of \$1.00 per day apply to overdue videos. Videos cannot be renewed over the telephone as additional charges apply.
- A deposit of \$25.00 is required for all borrowed materials. A valid credit card or post dated cheque are accepted and will be processed if the materials are not returned.

Materials that remain overdue for the period of one month (30 days) will be forwarded to a collections agency. By signing below you are indicating your awareness of this policy and your agreement to these terms.

Each year, the LDA-SVI contacts members regarding the Annual Appeal and/or other programs and services. The LDA-SVI may continue to contact me. Yes \_\_\_ No \_\_\_

Signature: \_\_\_\_\_ LDA-SVI representative: \_\_\_\_\_

Date: \_\_\_\_\_

**For Office Use Only**

Fee paid by: Cash \_\_\_ Cheque \_\_\_ Credit Card \_\_\_

Check and Confirm Address Identification: Driver's License \_\_\_ Mail \_\_\_ Other \_\_\_\_\_

Entered into database:

Date: \_\_\_\_\_ Completed by: \_\_\_\_\_